

Dear Parents/carers of Reception child

We would like to welcome you to Wellington Eagles Primary Academy as your child begins their primary school journey.

This letter outlines what is in place to make sure your child's transition into school is as smooth and worry free as possible.

Transition Timetable

Staggered start to school

Dates	Time in School
2 nd and 3 rd September	INSET days – school closed for children
Wednesday 4 th September	Welcome Day – 9.30-10.15am Reception parents visit the classroom with their child
Thursday 5 th to Friday 13 th September	Children arrive at school for a 9.00am start and are collected at 12.00pm. Children <u>will not</u> have lunch at school.
Monday 16 th September to Friday 20 th September	Children arrive at school for a 9.00am start and are collected at 1.30pm. Children will have lunch at school.
Monday 23 rd September	Children in school fulltime 9.00-3.30

Visits to your home.

Home visits will take place during the first few weeks in September. This is an opportunity for us to see your child in a relaxed environment which is familiar to them and a chance for your child to share things they are interested in. It will also be an opportunity to ask any questions and discuss anything you may want to that is personal to your family. There will be an opportunity to sign up for home visits at a time convenient to you on the Welcome Day on Wed 4th Sep.

September

Your child's first morning at school will be **Thursday 5th September**. For this first 7 days of school, children will attend school from 9.00am until 12.00pm. Children will be collected from the classroom door and taken home for lunch. Home visits will take place during the afternoon sessions.

The week beginning **Monday 16th September**, the children will stay for lunch and be collected from the classroom door at 1.30pm.

Home visits will take place during the afternoon sessions.

Monday 23rd September will be the first day your child will be at school until 3.30.

We look forward to meeting you all soon.

Yours sincerely

Mrs Claire Addis

Primary Cluster Headteacher